

RNUM \_\_\_\_\_

DREC \_\_\_\_\_

AM \_\_\_\_\_

**DEVELOPMENT INFORMATION**

**PROJECT #:** \_\_\_\_\_ **LOCATION:** \_\_\_\_\_

**PROJECT NAME:** \_\_\_\_\_

**MANAGEMENT INFORMATION**

**NAME:** \_\_\_\_\_ **CONTACT:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_ **TEL #:** \_\_\_\_\_

**REQUEST TO RELEASE FUNDS**

I request authorization for the withdrawal of restricted funds for the reason indicated below.

**REQUESTED BY:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**WITHDRAWAL**

**PAYMENT METHOD**

Type of Reserve Account: REP TIR ODE Other: \_\_\_\_\_

Pay Property

Bank Name \_\_\_\_\_

Pay Vendor

Account Number \_\_\_\_\_

Property to Transfer to Bank Acct

Balance Prior to Withdrawal \_\_\_\_\_

DOA Account # \_\_\_\_\_

Amount of Withdrawal Requested \_\_\_\_\_

*For MaineHousing Use Only*

Current Balance of **DOA** Account \_\_\_\_\_

Process Date \_\_\_\_\_

*Amount Approved by MaineHousing* \_\_\_\_\_

Check # \_\_\_\_\_

**REASON FOR WITHDRAWAL/USE OF FUNDS**

(Use Additional Pages as Needed to Provide Documentation of Use of Funds)

**Place a ✓ beside each item that is applicable to this transaction.**

MaineHousing Final Lien Waiver for contracts over \$10,000 (*signed & notarized*)

Approval required from HUD or other entity

Other (Specify):

**MaineHousing Use Only**

Loan from Reserve Account (*attach repayment plan*)

Site Inspection may be required prior to approval & release of funds

**TRANSACTION RECOMMENDED**

**TRANSACTION AUTHORIZED**

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

**Date:** \_\_\_\_\_

**Date:** \_\_\_\_\_