

Program:	Weatherization Assistance Program	MHN #	2022-004
Issued by:	MaineHousing, Energy and Housing Services	Effective Date:	05-06-2022

This MaineHousing Notice is being issued to provide clarification regarding entering all existing building components accurately modeled within HEAT Enterprise.

This MHN is being implemented in response to a Technical Audit Finding by the Department of Energy (DOE) Finding:

“Improper Energy Modeling: Missing, Incorrect and/or Incomplete Components”. DOE observed that completed Energy Audits did not consistently include and/or contain complete details for existing baseload components (e.g., lighting, refrigerators, domestic hot water (DHW)) and other building components of the dwelling within MaineHousing’s energy audit tool, Home Energy Audit Tool (HEAT) To comply with 10 CFR 440.21(f)6, the energy auditor must “treat the dwelling unit as a whole system by examining its heating and cooling system, its air exchange system, and its occupants’ living habits and needs.” Excluding these elements or being incorrect result in inaccurate energy usage as well as energy savings information.”

1. HEAT Enterprise Data Collection

Reference: The new form can be downloaded from MaineHousing’s partner portal, located [here](#). Upload of this completed form is mandatory for all jobs audited after the above effective date that are not completely entered into Hancock’s Mobile HEAT App.

MaineHousing is implementing this standardized WAP Data Collection Field Form to collect required data that will ensure all existing building components are accurately modeled and entered into the HEAT Enterprise system.

2. Notice Contact

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