

Program: Weatherization	MHN 2023-004
Issued by: MaineHousing, Energy and Housing Services	Effective Date: 01/26/2023

This MaineHousing Notice is being issued to provide a new measure for WAP.

1. New WAP Measure in HEAT

Measure “200-400-0005 Municipality Permitting Cost” has been created and added to HEAT. This measure is to be used for the costs to obtain any required municipality permits. Measures that are being completed for WAP that require permits must have permits obtained by the contractor. Each municipality may have different costs and different permitting requirements. The CAA is expected to ensure proper permitting is being done on all WAP jobs.

2. HEAT Process

This measure has been set up under the Weatherization module within the “Other Measures” category. This measure will not be factored into your Health and Safety per unit average as it will pull from your material budget line item.

Effective immediately, this measure must be on every work order so that the contractors can obtain any required permits. The contractors can only invoice for the cost of the permit. Documentation of the cost of permits must be uploaded to the job in WAP Documents.

3. WAP Guidance and Procedures

Major program changes will result in WAP Guidance and Procedures being revised. Minor changes will be in a MaineHousing Notice and then updated at a later time in WAP Guidance and Procedures. Information provided in MaineHousing Notices will be treated as if they are published in WAP Guidance and Procedures.

4. Notice Contact

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